

## FAQ Page

### **What is the CJRT?**

The *Canadian Journal of Respiratory Therapy (CJRT)* is a peer reviewed, open access journal, indexed in PubMed Central that is owned by the Canadian Society of Respiratory Therapists (CSRT). We strive to publish manuscripts that describe effective interventions that increase access to and quality of clinical respiratory health interventions, including the organization and delivery of care in hospitals, the community, and throughout the continuum of care by health care providers. Our goal is to generate evidence and discussion to support more effective and equitable access to respiratory therapy and care for patients in Canada and around the world. While many of our contributors are respiratory therapists, we welcome submissions from all related health professionals and researchers.

Click <https://www.cjrt.ca/about-us/> to view a current Editorial Board listing. The managing editor can be reached at [editor@csrt.com](mailto:editor@csrt.com).

### **How often are issues published?**

The CJRT operates on a “rolling publication” model or article-based publishing as opposed to issue-based publishing. When an article is in its final form, rather than waiting for the article to be in a print issue before it is technically published, the article is published in its final form online. The Version of Record will be the online article and accepted articles are cited using a volume and article identifier (DOI). The benefit to authors is that acceptance to publication time will be reduced and there is no more waiting for the article to appear in a finalized issue before it is technically published. This modern publishing model will allow our titles to achieve an even faster 'Speed to Publication', benefiting our authors in disseminating their research as soon as possible.

### **Who produces this journal?**

The *CJRT* is published by Canadian Science Publishing. Please contact the Managing Editor ([editor@csrt.com](mailto:editor@csrt.com)) if you require permission to reprint an article, or need an individual PDF sent to you.

### **Is the CJRT indexed?**

The *CJRT* is indexed in the following databases: PubMed Central (PMC), CINAHL, EMBASE, Scopus, Google Scholar and HINARI.

### **How do I submit?**

Go to: <https://www.cjrt.ca/submitting-a-manuscript/> and you will be asked to upload your manuscript, along with some additional information. This will go directly to the Managing Editor ([editor@csrt.com](mailto:editor@csrt.com)).

## **Are there any charges to publish with CJRT?**

There are **no fees** associated with any stage of the submission or publication process.

## **What happens in the editorial office after I submit my paper?**

(see [Peer Review policy](#) for additional details on the peer review process itself)

- The Editor-in-Chief (EIC) evaluates all manuscripts upon submission. Those rejected before being sent to review have serious scientific flaws, or are outside the aims and scope of the journal.
- If a paper is a good match for the journal, the EIC assigns them to the appropriate Associate Editor.
- Associate Editors find two appropriate peer reviewers whose expertise matches the content of the paper. Note: commentaries are not generally externally reviewed, but feedback is solicited from at least one Associate Editor.
- Once appropriate reviewers have been identified they are sent an invitation and asked to respond within one week (at which point it will be sent to an alternate). Reviewers who accept the invitation are asked to complete the review within 21 days. Reviewers who agree to evaluate a manuscript but do not return comments by the due date may be replaced with alternates to keep the review process moving along. Should the referees' reports contradict one another or a report is unnecessarily delayed, a further expert opinion will be sought.
- Once the completed reviews from two reviewers have been received, the Associate Editor makes a final decision:
  - To accept or reject the manuscript outright,
  - To request minor or major revisions,
  - Or to accept or reject after revision(s).
- Referees and/or Associate Editors may request more than one revision of a manuscript. This decision will be sent to the author along with any recommendations made by the referees and may include verbatim comments by the referees.

## **How long does peer review take?**

Once the paper is submitted, it can take a few days for the EIC to review and assign an associate editor. As mentioned above, reviewers are given 21 days. However, reaching these reviewers and having them agree can take extra time. Reviewers can also be late with their reviews and request extensions or drop out of the process, and another reviewer needs to be identified and the process starts again. Remember, both the editorial board and peer reviewers are volunteering their time and expertise outside of their work and home responsibilities.

## What happens after acceptance?

